

**THURSDAY 27 MARCH 2025 AT 2.30pm
PUBLIC BOARD
AGENDA**

Seminar Rooms, Ground Floor, Gledhow Wing, SJUH

The agenda and papers are made available on our website and in due course the minutes of this meeting will be published.

All items listed (Blue Box), in blue text, are to be received for information/ assurance and no discussion time has been allocated within the agenda

Time	Item	Paper Title	Purpose	Presenter	Paper No. / Verbal
2.30	1	Apologies for Absence: Magnus Harrison, Chief Medical Officer	Information	Linda Pollard	-
	2	Welcome and Introductions: Liz Garthwaite, Medical Director/Deputy Chief Medical Officer Observing: Esther Wakeman, CE, Leeds Hospitals Charity Angela Graves, Head of the School of Healthcare University of Leeds Thank you: Tony Ulyett, Head of Financial Accounting	Information	Linda Pollard Linda Pollard Pro Phil Wood	-
	3	Declarations of Interest	Governance	Linda Pollard	-
2.40	4	Patient Story: 03 M20241129 002 Virtual Ward Patient Story 10 01 25 DG	Information	Rabina Tindale	Video
		<i>Our patient stories aim to provide insight to the care received by our patients and their families. It is important that our Board understand both positive and negative feedback for learning. We are grateful to those who take time record and share their experiences, which are also used in undergraduate training.</i>			
2.50	5	Draft Minutes of the Last Meeting 30 January 2025	Approval	Linda Pollard	5
	6	Matters Arising <i>No items</i>	-	-	-

Time	Item	Paper Title	Purpose	Presenter	Paper No. / Verbal
	7	Review of Action Tracker (No actions, thus no action tracker)	-	Linda Pollard	-
2.55	8.1	Chair's Report <i>(Endorse Chairs action for approvals of required)</i>	Receive, note & endorse	Linda Pollard	8.1
3.00	9.1	Chief Executive's Report <i>(Endorse consultant appointments)</i>	Receive & Approve	Prof Phil Wood	9.1
	9.1(i)	Procurement Act	Information	Prof Phil Wood	9.1(i) To Follow
3.10	9.1(ii)	Maternity Update	Information	Prof Phil Wood	9.1(ii)
Operational Context:					
	10	Quality & Performance			
3.20	10.1	IQPR (Performance of the Trust) Report by Exception	Assurance Information	Executive Team	10.1
	11	Risk			
3.35	11.1	Corporate Risk Register	Assurance	Prof Phil Wood	11.1
	11.1(i)	Corporate Risk Register(Appendix - A)	Assurance	Prof Phil Wood	11.1(i)
3.40	11.2	Update on Risk Appetite Review	Approval	Prof Phil Wood	11.2
	12	Assurance from Board Committees			
		Quality Assurance Committee			
3.45	12.1(i)	Chairs Report 20 Feb 2025	Assurance	Laura Stroud Liz Garthwaite Rabina Tindale	12.1(i)
	12.1(ii)	Six Month Update on Complaints (deferred to April Cttee flow to May Board)	-	Rabina Tindale	-
	12.1(iii)	Q2 Report on Learning from Deaths	Assurance	Liz Garthwaite	12.1(iii)
		Finance & Performance Committee			
3.50	12.2(i)	Chairs Report Jan & Feb 2025	Assurance	Mark Burton Clare Smith Jenny Ehrhardt	12.2(i) To Follow
3.55	12.2(ii)	Verbal Summary Update from the Meeting held 26 Jan 2025	Assurance	Mark Burton	Verbal
		Audit Committee			
4.00	12.3	Chairs Report 6 March 2025	Assurance Approval	Gillian Taylor Jenny Ehrhardt	12.3
		Workforce Committee			
4.05	12.4(i)	Chairs Report 11 March 2025	Assurance	Amanda Stainton Jenny Lewis	12.4(i) To Follow
4.10	12.4(ii)	Staff Survey Results	Information	Jenny Lewis	12.4(ii)
	12.4(iii)	App 1 RR8 Benchmark 2024	Assurance	Jenny Lewis	12.4(iii)
		R&I Committee			
				Chris Schofield	

Time	Item	Paper Title	Purpose	Presenter	Paper No. / Verbal
4.20	12.5	Chairs Report 11 Feb 2025	Assurance	Liz Garthwaite	12.5
	13	Strategy and Planning			
4.25	13.1	Trust Strategy	Information	Prof Phil Wood	Verbal
4.35	13.2	Annual Plan Submission	Assurance	Jenny Ehrhardt	13.2 To follow
4.40	13.3(i)	Health Inequalities & Public Health Annual Report <i>(5 mins pres, 5 mins discussion)</i>	Update	Anna Ray	13.3(i)
4.50	13.3(ii)	Health Equity & Public Health Strategy 2025-28 <i>(5 mins pres, 5 mins discussion)</i>	Approval	Anna Ray	13.3(ii)
	13.3(iii)	Health Equity and Public Health Strategy	Approval	Anna Ray	13.3(iii)
5.00	13.4(i)	Delegation of Specialised Commissioning Functions	Information	Prof Phil Wood	13.4(i)
	13.4(ii)	Delegation of Specialised Commissioning Functions – WY Report	Information	Prof Phil Wood	13.4(ii)
	14	Governance and Regulation			
5.05	14.1	Compliance with Fit & Proper Persons Test	Assurance	Jo Bray	14.1
5.10	14.2	Code of Governance (Comply or Explain)	Approval	Jo Bray	14.2
5.15	14.3	Insightful Board Self Assessment	Information Assurance	Prof Phil Wood Jo Bray	Verbal
	15	Items for Information			
5.20	15.1	Forward Planner Reset for 2025/26	information	Jo Bray	Verbal
	16	Standing Agenda Items			
		<p>Risk <i>Consideration of any issues to escalate to Corporate Risk Register, BAF and reflections on Risk Appetite and working within our defined tolerances</i> Risk-Appetite-2023-24-Second-Edition.pdf (leedsth.nhs.uk)</p> <p>Legal Advice <i>Consideration of any issues from the meeting</i></p>	Discussion	Linda Pollard	-

Time	Item	Paper Title	Purpose	Presenter	Paper No. / Verbal
		Regulators - CQC or NHS England, ICB/Place issues <i>Any issues to be reported/escalated</i> Communication Issues <i>Any issues internally or externally to be address</i>			
	17	Review of Meeting and Effectiveness	Discussion	Jo Bray	-
5.25	18	Any Other Business	Discussion / Information	Linda Pollard	-
	19	Date of Next Meeting			
The next formal Board meeting will take place on Thursday 29 May 2025 meeting – Location TBC					

Additional information (Blue Box)		
12.1(iii)	Q2 Report on Learning from Deaths	Liz Garthwaite
12.4(iii)	Staff Survey App 1 RR8 Benchmark 2024	Jenny Lewis

The Trust Board will hold a private workshop during the morning of the day of Board meetings, in keeping with (Section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960), press and other members of the public are excluded from this meeting, having regard to the confidential nature of the business to be transacted, publicity on which would be prejudicial to the public interest.

Board meetings of Leeds Teaching Hospitals NHS Trust are public meetings held in public. Any member of the public can raise questions regarding the content of the Board meeting. However, questions need to be submitted at least three days prior to the meeting, in writing. To: Jo Bray, Company Secretary, Leeds Teaching Hospitals NHS Trust, Trust Headquarters, St James's University Hospital, Beckett Street, Leeds, LS9 7TF, or by email to: jo.bray@nhs.net